



www.firstsovereign.co.nz

First Sovereign Trust is licensed and authorised to conduct games of chance by way of gaming machines, and are authorised to distribute the net proceeds raised to the following approved authorised purpose.

To provide for the conduct of race meetings for the benefit of the public and to promote and control those meetings, including, the provision and maintenance of grounds, buildings and facilities where these are primarily used for race meetings; stake money for any types of races; the provision and maintenance of on course facilities for horses and greyhounds, trainers and jockeys; but excluding the following; payments, other than stake money, to horse or grey hound owners or trainers; payments to professional jockeys; activities or expenses in connection with the breeding of racehorses or greyhounds. Donations to amateur sports teams and clubs, competing in recognised leagues and tournaments. Grants only issued to sports teams and clubs, which are formally established and / or legally constituted. Grants issued for actual and reasonable travel expenses for groups participating in tournaments with kindred groups, sports equipment, playing uniforms and ground hire. No grant shall be issued to any player or team competing on a professional basis. Distribution of funds for maintenance, refurbishment and well being of local marae. Provision of programmes to support youth at risk, drug, alcohol and gambling support services. Donations for educational advancement through grants to schools or other educational institutes for equipment or the development of better student amenities not covered by government funding. Donations to recognised cultural and community organizations to further the objects of those groups.

I understand and accept the requirements of this application as laid out in this document and the First Sovereign Trust donations guidelines. The information provided in the application form is true and correct to the best of my knowledge. I have the authority to make the application on behalf of the applicant.

Signature of Member of Applicant
(Authorised representative of Applicant Group)

Signature of Member of Applicant
(Authorised representative of Applicant Group)

Print Name _____

Print Name _____

Date _____

Date _____

GRANT APPLICATION

INFORMATION NOTES: For more information please visit www.firstsovereign.co.nz

Please read all information carefully and send complete document (all pages including these notes) together with attachments directly to First Sovereign Trust.

USE OF GAMING MACHINE PROCEEDS

Proceeds from Gaming Machines can only be utilised for the authorised purpose(s) approved by the Department of Internal Affairs and shown on the Licence of the Society and each Site Approval.

For more information please visit www.dia.govt.nz

An Authorised purpose is defined in the Gambling Act 2003

CONDITIONS OF ALLOCATION OF FUNDS

It is a condition that the proposed grant allocation will be applied for the purpose stated and for no other purpose and that acceptance of the payment will be deemed to confirm that the allocation has or will be applied accordingly. The allocation is made as a donation being an unconditional gift from trust funds and on the condition that no procurement fee, commission and/or discount has or will be paid to any person and that no identifiable direct benefit arises or may arise in the form of a supply of goods or services to any party involved as a result of the payment being made.

IN THE EVENT OF NON-COMPLIANCE WITH ANY OF THESE CONDITIONS AN AMOUNT EQUAL TO THE AMOUNT OF THE GRANT IS IMMEDIATELY REPAYABLE BY THE RECIPIENT TO THE SOCIETY.

OTHER RULES ABOUT GRANT APPLICATIONS AND PAYMENTS

- a. Grant applications must be supported by at least two competitive quotes or other evidence;
- b. Grants cannot be retrospective (i.e. to reimburse funds already spent);
- c. All applications shall contain a signed "Consent to Audit";
- d. Grant applications shall not be forwarded to the society through or by site operators;
- e. The society shall make grants only to the authorised purposes stated on the face of the licence;
- f. Where the society obtains information that an applicant has received funding from another source for the same purpose, the society must require the applicant to repay any portion of the funding that exceeds the total amount required for the stated purpose;
- g. No grant shall be linked to, or be conditional on, any site –related arrangement;
- h. The society must pay grants directly to the applicant;
- i. Grants must not be made on a promissory basis;
- j. Grants must be of immediate and direct benefit to the applicant;
- k. Payments will be either in the form of a crossed "Account payee only" cheque made out to the applicant organisation, or by a fully auditable direct bank payment;
- l. The society shall not forward grant payments through sites or site operators, or pay grant moneys to any third parties;
- m. The society shall take reasonable steps to ensure that grants are used for the purpose stated by the recipient in the application;
- n. The society shall not make grants that would provide pecuniary benefits to its principal officers, site operators, employees, gaming machine service contractors, representatives, or any associated person.
- o. If this funding is approved it is essential receipts are returned to First Sovereign Trust as soon as possible. Failure to provide receipts may affect any future request for funding.

AUDIT AND INSPECTION

Records are liable to inspection by the Department of Internal Affairs or the society making the grant and are subject to audit. The society granting the funds may also request information and verification as to how the funds were used.

THE DEPARTMENT REQUIRES THAT ALL GRANT APPLICATIONS MUST INCLUDE A CONSENT TO AUDIT THE RECIPIENT'S ACCOUNTS TO VERIFY RECEIPT AND CORRECT USE OF FUNDS.

CONSENT TO AUDIT

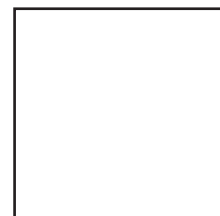
We agree to comply with a request from an officer of the Department of Internal Affairs or the society issuing the grant for additional information in relation to the receipt and use of gaming machine funds received as a result of this application.

We agree that an officer of the Department of Internal Affairs or a representative of the society may direct an audit or inspection of the books, accounts, or data systems into which funds received as a result of this application have been deposited. This may be conducted by:

- (i) a chartered accountant in public practice, or
- (ii) a person appointed by the Department of Internal Affairs.

We agree that the audit or inspection will be carried out in a manner approved by the Department or society, within the timeframe specified by the Department or society. This organisation shall pay for the cost of such an audit.

I understand and accept the requirements of this application as laid out in this document and the First Sovereign Trust donations guidelines. The information provided in the application form is true and correct to the best of my knowledge. I have the authority to make the application on behalf of the applicant.



Impress common seal
(if incorporated)

Signature of Member of Applicant
(Authorised representative of Applicant Group)

Signature of Member of Applicant
(Authorised representative of Applicant Group)

Print Name _____

Print Name _____

Date _____

Date _____

APPLICANT'S BANK ACCOUNT DETAILS

Bank:

Branch:

Account Number:

Name of Account:

- Attach printed bank deposit slip OR other verification, e.g. bank statement -

Have you:

CHECK LIST

- Read and understood the Information Notes?
- Fully completed all preceding sections of Parts One and Two of the Application Form?
- Attached any additional papers where there has been insufficient space to provide all details?
- Attached your organisation's resolution to apply for funding, certified as true and correct?
- Attached copies of at least two quotes, invitations to events, and/or other supporting material? (NB: These must be addressed to the applicant organisation)
- Where applicable, attached evidence of affiliation to a national body?
- Provided a printed bank deposit slip, or a copy of your organisation's bank statement?

FOR SOCIETY USE ONLY

Location:	Signatures:
Declined: / / (First Committee Member)
Approved: / / (Second Committee Member)
Amount Approved: \$..... (Third Committee Member)
Direct Debit or Chq Number:	
Grant Number:	